

TOWN OF ST. LEO  
ORDINANCE 24-06

AN ORDINANCE OF THE TOWN OF ST. LEO, FLORIDA, AMENDING AND UPDATING LIFE SAFETY CODE, FIRE PREVENTION CODES AND FLORIDA BUILDING CODE, PROVIDING FOR SEVERABILITY AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Town of St. Leo, a municipality in Pasco County, deems it appropriate to update its Life Safety Codes and Fire Prevention Code and Building Codes; and

WHEREAS, the Town of St. Leo has duly advertised and held a public hearing as required by Florida Statute 166.041.

NOW, THEREFORE, BE IT ORDAINED by the Town of St. Leo, Pasco County, Florida, that:

1. For the purpose of establishing updated regulations governing conditions hazardous to life and property from fire or explosion, the Town adopts the following Codes:
  - a. The National Fire Protection Association (NFPA) 101, Life Safety Code, as now and subsequently amended; and
  - b. The NFPA 1 Fire Prevention Code, as now and subsequently amended; and
  - c. The Florida Fire Prevention Code, as now and subsequently amended; and
  - d. The Florida Building Code, as now and subsequently amended.

Copies of all codes are on file in the Office of the Pasco County Emergency Services Department. These codes are adopted and incorporated as if fully set out at length in this section, and the provisions thereof shall be controlling within the Town of St. Leo jurisdictional limits.

2. If any word, clause, sentence, paragraph, section or part thereof contained in this Ordinance is declared to be unconstitutional, unenforceable, void or inoperative by a court of competent jurisdiction, such declaration shall not affect the validity of the remainder of the Ordinance.

If any conflict occurs between this section and any other applicable state, law ordinance, rule or regulation, the more stringent requirement shall apply.

3. This Ordinance will take effect immediately upon its adoption.

FIRST READING

April 8, 2024

DULY ADOPTED AT A PUBLIC HEARING  
ON SECOND AND FINAL READING

May 13, 2024

Approved as to Form:

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Town of St. Leo  
Mayor

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Thomas Thanas, Esquire  
Town Attorney

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Andrea Calvert, MMC  
Town Administrator and Clerk

# Business Impact Estimate

*This form should be included in the agenda packet for the item under which the proposed ordinance is to be considered and must be posted on the Town's website by the time notice of the proposed ordinance is published.*

Proposed ordinance's title/reference: AN ORDINANCE OF THE TOWN OF ST. LEO, FLORIDA, AMENDING AND UPDATING LIFE SAFETY CODE, FIRE PREVENTION CODES AND FLORIDA BUILDING CODE, PROVIDING FOR SEVERABILITY AND PROVIDING FOR AN EFFECTIVE DATE.

This Business Impact Estimate is provided in accordance with section 166.041(4), Florida Statutes. If one or more boxes are checked below, this means the Town is of the view that a business impact estimate is not required by state law<sup>1</sup> for the proposed ordinance, but the Town is, nevertheless, providing this Business Impact Estimate as a courtesy and to avoid any procedural issues that could impact the enactment of the proposed ordinance. This Business Impact Estimate may be revised following its initial posting.

- The proposed ordinance is required for compliance with Federal or State law or regulation;
- The proposed ordinance relates to the issuance or refinancing of debt;
- The proposed ordinance relates to the adoption of budgets or budget amendments, including revenue sources necessary to fund the budget;
- The proposed ordinance is required to implement a contract or an agreement, including, but not limited to, any Federal, State, local, or private grant or other financial assistance accepted by the municipal government;
- The proposed ordinance is an emergency ordinance;
- The ordinance relates to procurement; or
- The proposed ordinance is enacted to implement the following:
  - a. Part II of Chapter 163, Florida Statutes, relating to growth policy, county and municipal planning, and land development regulation, including zoning, development orders, development agreements and development permits;
  - b. Sections 190.005 and 190.046, Florida Statutes, regarding community development districts;
  - c. Section 553.73, Florida Statutes, relating to the Florida Building Code; or
  - d. Section 633.202, Florida Statutes, relating to the Florida Fire Prevention Code.

In accordance with the provisions of controlling law, even notwithstanding the fact that an exemption noted above may apply, the Town hereby publishes the following information:

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<sup>1</sup> See Section 166.041(4)(c), Florida Statutes.

1. Summary of the proposed ordinance (must include a statement of the public purpose, such as serving the public health, safety, morals and welfare):

The proposed Ordinance for the purpose of establishing updated regulations governing conditions hazardous to life and property from fire or explosion.

2. An estimate of the direct economic impact of the proposed ordinance on private, for-profit businesses in the Town, if any:

- (a) An estimate of direct compliance costs that businesses may reasonably incur;
- (b) Any new charge or fee imposed by the proposed ordinance or for which businesses will be financially responsible; and
- (c) An estimate of the Town's regulatory costs, including estimated revenues from any new charges or fees to cover such costs.

There will be no new costs associated with these regulations. Costs are in place for Fire Prevention and Life Safety: Town RES 24-05 and as amended. Costs are in place for Building Permitting through the Dade City Building Department. Attached are the current cost details.

3. Good faith estimate of the number of businesses likely to be impacted by the proposed ordinance:

Fifteen

4. Additional information the governing body deems useful (if any):

*[You may wish to include in this section the methodology or data used to prepare the Business Impact Estimate. For example: Town staff solicited comments from businesses in the Town as to the potential impact of the proposed ordinance by contacting the chamber of commerce, social media posting, direct mail or direct email, posting on Town website, public workshop, etc. You may also wish to include efforts made to reduce the potential fiscal impact on businesses. You may also wish to state here that the proposed ordinance is a generally applicable ordinance that applies to all persons similarly situated (individuals as well as businesses) and, therefore, the proposed ordinance does not affect only businesses].*

**Resolution 24-05**

**A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF ST. LEO FLORIDA,  
AMENDING FIRE INSPECTION AND LIFE SAFETY FEES; PROVIDING FOR SEVERABILITY  
AND PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, Chapter 633, Florida Statutes, requires that the Town of St. Leo enforce the Florida Fire Prevention Code and Life Safety Code as promulgated by the State Fire Marshal's Office; and

**WHEREAS**, Chapter 633, Florida Statutes, authorizes the Town to charge and collect user fees to pay for costs of fire prevention and protection related activities such as inspections, plan review, administrative fees, and other cost related to the aforementioned; and

**WHEREAS**, Chapter 22 of the Town's Codes of Ordinances adopts Chapter 633, Florida Statutes; and

**WHEREAS**, the Town Commission previously adopted and established a set of fire prevention and protection related fees in Ordinance 10-02 and Resolution 11-01; and

**WHEREAS**, certain previously established fees must be adjusted to best reflect the costs of service being provided; and

**WHEREAS**, Ordinance 10-02 permits the Town Commission to revise the fees by Resolution.

**NOW, THEREFORE, BE IT ORDAINED** by the Town of St. Leo, Florida in regular session duly assembled as follows:

**SECTION 1.** The Above "Whereas" clauses are adopted herein as findings of fact.

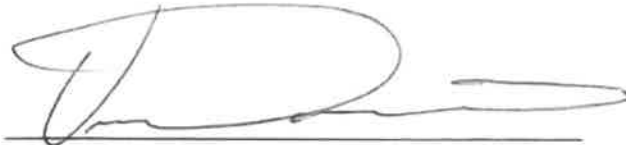
**SECTION 2.** The following fees for review of plans, permit applications and inspections of premises by the Fire Safety Inspector are established by the Town of St. Leo in ATTACHMENT A.

**SECTION 3.** Severability. It is the declared intent of the Town Commission that if any section, sentence, clause phrase or provision of this Resolution is for any reason held or declared to be unconstitutional, void, inoperative by a court or agency of competent jurisdiction, such holding of invalidity or unconstitutionality shall not affect the remaining provisions of this Resolution, and the remainder of this Resolution after the exclusion of such part or parts shall be deemed to be valid.

**SECTION 4.** This Resolution shall be effective as provided by law.

Adopted this 11th day of March, 2024.

ATTEST:



Mayor Vincent D'Ambrosio



Andrea Calvert, MMC  
Administrator & Clerk



Thomas Thanas, Esquire – Town Attorney



## PASCO COUNTY FIRE RESCUE FEE SCHEDULE

Existing Commercial Occupancies	Fee
<b>Annual/Periodic Inspection (Based on Occupancy Square Footage)</b>	
0-15000 Sq. Ft.	\$100
15001-25000 Sq. Ft.	\$125
25001-35000 Sq. Ft.	\$150
35001-45000 Sq. Ft.	\$175
45001-55000 Sq. Ft.	\$200
55001-65000 Sq. Ft.	\$225
65001-75000 Sq. Ft.	\$250
75001-85000 Sq. Ft.	\$275
85001-95000 Sq. Ft.	\$300
>95000 Sq. Ft. (\$300 Base plus \$15 per 5000 Sq. Ft.)	\$15/5000 Sq. Ft.
<b>Re-Inspections</b>	
Initial re-Inspection	\$0
2 <sup>nd</sup> re-Inspection	\$75
3 <sup>rd</sup> re-Inspection	\$90
4 <sup>th</sup> re-Inspection	\$200
Licensure Required Inspection	Add \$50

Special Events and Other Services	Fee
<b>Permits</b>	
Firework Display Permit	\$50
<b>Stand Alone Inspections</b>	
Gates	\$150
Fire Department Access	\$150
In-ground Tanks	\$150
Hazardous Materials	\$150
Hydrant/Flow Testing	\$150
Temporary Building, Membrane Structure, or Tent Inspection	\$150
<b>Suppression Standby as Required (2 Hour Minimum)</b>	
Engine Apparatus	\$82/Hour
Brush Truck	\$68/Hour
Shift Commander (1 Shift Commander with staff vehicle)	\$114/Hour
Battalion Chief (1 Battalion Chief with staff vehicle)	\$104/Hour
Captain	\$37/Hour
Driver Engineer	\$30/Hour
Firefighter	\$27/Hour
<b>Emergency Medical Services Standby as Required (3 Hour Minimum)</b>	
ALS (1 ALS Ambulance, 1 Paramedic, 1 EMT)	\$180/Hour
BLS (1 BLS Ambulance, 2 EMTs)	\$130/Hour
Paramedic (1 Paramedic)	\$90/Hour
Dedicated Supervisory Standby (with non-transport vehicle)	\$90/Hour
<b>Community Risk Reduction Standby as Required (2 Hour Minimum)</b>	
Fire and Life Safety Inspector (with staff vehicle)	\$50/Hour
Fire Watch (with staff vehicle)	\$50/Hour
Crowd Manager (with staff vehicle)	\$50/Hour
<b>Other Services</b>	
Due Diligence/Records Research (0.5 Hour Minimum)	Actual
Letter of Protection	\$10

04/07/2021

**Required fees are due within 30 days of invoice date for services provided.**

## Pasco County Fire Rescue

### New Construction and Plan Review Fee Schedule

<b>Base Fee</b>	<b>\$45 (Applied to all Reviews)</b>
<b>Commercial, new construction, revisions, Addition or Renovation</b>	<b>\$0.05 per sq. ft. under roof</b>
<b>Gas tanks (all types: gas, oil, fuel, etc.)</b>	<b>\$50.00 per tank and/or</b>
<b>Fire Suppression System in Hoods</b>	<b>\$10.00 per drop</b>
<b>Water Based Hood Fire Suppression System</b>	<b>\$50.00 per unit</b>
<b>Commercial Kitchen Hood</b>	<b>\$50.00 per unit</b>
<b>Multiple system component or feature</b>	<b>\$50.00 per hood</b>
<b>Fire Sprinkler Underground</b>	<b>\$50.00 per system, component or feature</b>
<b>Fire Sprinkler System</b>	<b>\$50.00 per unit</b>
<b>Fire Alarm System</b>	<b>\$0.05 per sq. ft. under roof</b>
<b>Revisions</b>	<b>\$0.05 per sq. ft. under roof</b>
<b>Additional Life Safety (Clean Agent System)</b>	<b>\$50</b>
<b>Gates</b>	<b>\$50.00 per system</b>
<b>Work without a permit</b>	<b>1st Offense-Double Fee</b>
	<b>2nd Offense within 6 Months-Triple Fee + \$100 Fine</b>

<b>Inspection Fees</b>	
<b>1<sup>st</sup> Inspection with pass</b>	<b>Included in \$45 base fee</b>
<b>Fall or partial</b>	<b>\$45 per inspection</b>
<b>Cancel by Contractor</b>	<b>0\$ charge</b>

# *City of Dade City*

## **AGENDA MEMO**

**To:** Mayor and Members of the City Commission  
**From:** Karla S. Owens, Community Development Director/City Attorney *KSO*  
**Subject:** Revised Building and Safety Services Fee Resolution  
**Date:** August 13, 2008

It is requested that the City Commission consider the following information and recommendation(s):

### **BACKGROUND:**

The existing fee resolution for building and safety services fees was last updated in 2004. It is time to update the City's fees to be more in line with other surrounding cities and counties.

### **ISSUES:**

The attached fee resolution was prepared based upon rates currently charged by various other cities across the state. As you can see from the attachment, the proposed new fees are squarely in the middle range of fees currently charged by these other municipalities.

### **ALTERNATIVES:**

1. Approve the attached fee resolution and authorize the mayor's signature of same;  
or
2. Direct staff to revise the proposed fees and bring the resolution back for further consideration; or
3. Do not approve the resolution and continue to utilize the 2004 fee schedule.

### **COMMENDATION:**

This office recommends Alternative No. 1.

### **FUNDING:**

No funding is required for this item.



BY THE CITY COMMISSION

RESOLUTION NO.: 2008-0997

**RESOLUTION BY THE CITY COMMISSION OF THE CITY OF DADE CITY,  
FLORIDA, AMENDING THE EXISTING SCHEDULE OF FEES FOR THE  
CITY BUILDING AND SAFETY SERVICES DEPARTMENTS.**

WHEREAS, Chapters 166 and 489, Florida Statutes, authorize the City Commission to enact, amend, and enforce technical construction and building codes; and

WHEREAS, administration of those codes demand a substantial amount of effort and resources by the City for the purpose of determining compliance with those codes; and

WHEREAS, the City has previously established fees for some of these services; and

WHEREAS, the City desires to amend the fees previously established as those fees are currently deemed inadequate to cover the costs of providing these services; and

WHEREAS, the following fee schedule has been drafted by City staff to reflect the appropriate charge for building, plumbing, electrical, mechanical, LP and natural gas, fire permits, administrations, and contractor licensing fees.

NOW, THEREFORE, BE IT RESOLVED by the City Commission of the City of Dade City, Florida, duly assembled in regular session, that the fees previously approved in Resolution No. 2004-0846 are hereby amended to reflect that the building, engineering, and community development fees to be charged by the City are as follows:

I. General

Where the value of the proposed work does not exceed One Thousand and 00/100 Dollars (\$1,000.00), no permit shall be required unless an inspection is necessary, in which case there shall be a minimum fee of Thirty Five Dollars and 00/100 (\$35.00). EXCEPTION: No permit is required for work of a strictly cosmetic nature (painting, wallpapering, carpeting, kitchen cabinet re-facing, etc.). A permit is required for all roofing and roof repair work, regardless of valuation of work to be performed.

All permits, categories within permits, and trades of work identified on a permit will be charged a base fee of Thirty Five Dollars and 00/100 (\$35.00), plus any additional fee identified in the following list. There is a minimum of Thirty Five Dollars and 00/100 (\$35.00) per category.

II. Plans Examination Fees

When plans are required to be submitted pursuant to The Florida Building Code, there is a minimum Plans Examination fee of Thirty Dollars and 00/100 (\$30.00). When the Building Permit fee is calculated using Section V.C of this resolution, the Plans Examination fee will be equal to one-half of the Building Permit fee. Mobile home set-up permits will also be charged a Plans Examination fee of Thirty Dollars and 00/100 (\$30.00).

A deposit towards permitting fees is payable at the time of plan submittal in the amount of \$.02 per square foot (with a minimum fee of \$35.00. These fees will be credited towards subsequent payment of building permitting fees.

Plans may be placed on file at the request of an applicant and the appropriate review fee charged. Subsequent permit applications for plans already filed will require submission of additional prints. The review fee charged will be one-half of the original plan review fee. When replacement or duplicate plans

review fee charged will be one-half of the original plan review fee. When replacement or duplicate plans are requested, additional plans shall be submitted. The review fee charged will be one-half of the original plan review fee.

**III. Site Examination Fee**

When site plans are required to be submitted for a Building Permit application review, then a site examination fee of Thirty Five Dollars and 00/100 (\$35.00) will be added to the permit.

**IV. Valuations**

The value placed on materials and labor shall be an amount equivalent to that obtained through normal transaction.

For Flood Ordinance valuation, a copy of all contract(s) related to the application shall be submitted for review.

**V. Building Permit Fees**

**Building, Structures, or Alteration:** On all buildings, structures, or alterations requiring a Building Permit, the fee shall be paid at the time of permit issuance in accordance with the following schedule:

A. Base Fee:	\$35.00
B. Additional:	
1. New one- and two-family residential construction, renovation, or remodeling	See fees in valuation table
2. Mobile homes, park models, recreational vehicles, and temporary construction trailers	\$40.00 per unit
3. Residential reroof	\$0.02 per square foot
4. Residential swimming pools, in-ground spas	See fees in valuation table
5. Commercial swimming pools, in-ground spas	See fees in valuation table
6. Commercial reroofing (Buildings 20,000 sq. ft. and under)	\$0.02 per square foot
7. Commercial reroofing (Buildings over 20,000 sq. ft.) also including aluminum structures with screen roofs	See fees in valuation table
8. Fireplace: prefabricated or built on site	See fees in valuation table
9. Signs (Billboard, Pylon, or Pole Signs)	See fees in valuation table
10. Signs (Wall)	per unit
11. Demolition	\$35.00 per unit

**C. Commercial And Alternative Building Category Permit Pricing:** All commercial construction and any other renovations for which a Building Permit fee cannot accurately be calculated using the above formula will be charged as follows:

VALUATION TABLE

<u>Total Valuation</u>	<u>Fee</u>
\$1,000 and less	No fee, unless inspection required, in which case a \$35.00 for each inspection shall be charged.
\$1,000 to \$50,000	\$35.00 for the first \$1,000, plus \$7.00 for each additional thousand or fraction thereof, to and including \$50,000.00.
\$50,000 to \$100,000	\$378.00 for the first \$50,000, plus \$6.00 for each additional thousand or fraction thereof, to and including \$100,000.00.
\$100,000 to \$500,000	\$678.00 for the first \$100,000.00, plus \$5.00 for each additional thousand or fraction thereof, to and including \$500,000.00.
\$500,000 and up	\$2,678.00 for the first \$500,000.00, plus \$4.00 for each additional thousand or fraction thereof.

This alternate method is based on job valuation as demonstrated by written contract. However, in no case shall the valuation be less than that determined by using the latest version of the International Code Council (ICC) Building Valuation Data.

VI. Structural Inspections by Other than Dade City Inspectors

When the structural inspections are to be performed by other than a City of Dade City inspector AND the City is notified in writing prior to issuance of the permit, AND the owner (contractor included) acknowledges that the structural inspections are to be performed by other than City of Dade City inspectors, then the structural portion of the Building Permit fee shall be Thirty Five Dollars and 00/100 (\$35.00) (base fee) with no additional fee of \$0.08 per square feet under roof charged.

If during the course of construction the contractor requests the City to perform the inspection, then the following fees will be due and payable prior to power release or Certificate of Occupancy:

- A. Masonry Construction: \$0.016 per foot under roof for each remaining structural inspection, excluding the final inspection.
- B. Frame Construction: \$0.020 per square feet under roof for each remaining structural inspection, excluding the final inspection.

VII. Plumbing Permit Fees

The Building Official, on behalf of the City, shall charge for plumbing permits as follows:

A. Base Fee:		\$35.00	
B. Additional:			
	1. New construction, renovation, or remodeling		See fees in valuation table above
	2. Commercial warehouse, industrial, or manufacturing facility		See fees in valuation table above
	3. Mobile homes, park models, recreational vehicles, and temporary construction trailers	\$25.00	per unit

VIII. Electrical Permit Fees

The Building Official on behalf of the City shall charge for electrical permits as follows:

A. Base Fee:		\$35.00	
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<b>B. Additional:</b>			
	1. New construction, renovation, remodeling, and/or equipment alteration		See fees in valuation table above
	2. Mobile homes, park models, recreational vehicles, and temporary construction trailers	\$25.00	per unit
	3. Service Upgrade	\$0.15	Per amp

**IX. Mechanical Permit Fees**

The Building Official, on behalf of the City, shall charge for mechanical permits as follows:

<b>A. Base Fee:</b>		\$35.00	
<b>B. Additional:</b>			
	1. New construction, renovation, or remodeling		See fees in valuation table above
	2. Mobile homes, park models, recreational vehicles, and temporary construction trailers	\$25.00	per unit
	3. Residential Service Change		See fees in valuation table above
	4. Commercial Service Change		See fees in valuation table above
	5. Kitchen Hood(s)		See fees in valuation table above
<b>C. Refrigeration:</b> All refrigeration will be charged \$40.00 for the first \$2,000, or fraction thereof, of valuation of the installation plus \$2.00 for each additional \$2,000.00 or fraction thereof. This alternate method is based on job valuation as demonstrated by written contract.			
<b>D. All Other Mechanical Installations:</b> All mechanical installation and any other renovations for which a Mechanical Permit fee cannot accurately be calculated using the above schedule will be charged \$40.00 for the first \$1,000.00, or fraction thereof, of valuation of the installation plus \$2.00 for each additional \$1,000.00 or fraction thereof. This alternate method is based on job valuation as demonstrated by written contract.			

**X. LP or Natural Gas Permit Fee**

The Building Official, on behalf of the City, shall charge for gas permits as follows:

<b>A. Base Fee:</b>		\$30.00	
<b>B. Additional:</b>			
	1. commercial new construction, remodel, or tank change (LP and natural gas)	\$25.00	per permit
	2. Residential new construction, remodel, or tank change (LP and natural gas)	\$10.00	per permit

**XI. Fire Permit Fee**

Includes plan review and inspections. Permit not required on one (1) or two (2) family dwellings. Permit fees shall be charged at the rate as follows:

<b>A. Base Fee:</b>		\$30.00	
<b>B. Additional:</b>			
	1. Tents	\$30.00	per permit

2. Commercial new construction or renovation	\$0.03	per sq. ft. under roof
3. Exhaust Hood/Duct	\$75.00	per hood/duct
4. Gas tanks (all types: gas, oil, fuel, etc.)	\$30.00	per tank
5. Fire Suppression System	\$75.00	per unit
6. Fire Wall/Smoke Wall	\$25.00	per wall
7. Fire Alarm System (0 to 25 devices)	\$125.00	
Fire Alarm System (Over 25 devices)	\$200.00	
8. Sprinkler System (0 to 50 heads)	\$250.00	
Sprinkler System (51 to 100 heads)	\$300.00	
Sprinkler System (101 to 200 heads)	\$350.00	
Sprinkler System (Over 200 heads)	\$400.00	
9. Re-Inspection (Second)	\$100.00	per inspection visit
Re-Inspection (Third)	\$250.00	per inspection visit
Re-Inspection (Fourth and subsequent)	\$500.00	per inspection visit

**XII. Administrative Fees**

A. **Reinspection Fees.** When additional inspections are necessary due to any of the following reasons, a fee of Forty Dollars and 00/100 (\$40.00) shall be charged for the first additional inspection; Eighty Dollars and 00/100 (\$80.00) for the second additional inspection; and One Hundred Sixty Dollars and 00/100 (\$160.00) for the third additional inspection on the same infraction.

1. Wrong address
2. Repairs or corrections not made when inspection was called
3. Condemned work resulting from faulty construction
4. Same work not ready for inspection when inspection called for
5. Permit not posted at job site
6. Notice of Commencement not posted
7. Septic stub-out not approved by Health Department, if applicable
8. Approved set of plans not at job site

B. **Repermitting Fees.** Whenever a permit has expired, a repermitting fee shall be paid.

1. Where the project lacks only final inspections, the repermitting fee shall be the minimum fee for on-site inspections for each trade.
2. Where the project lacks other than final inspections, the repermitting fee shall be one-half of the original permitting fee.

C. **Time Extensions.** Where a time extension to a permit is granted by the Building Official, a fee of Thirty Dollars and 00/100 (\$30.00) shall be charged.

D. **Minimum Fee for On-Site Inspections.** All regulated inspections for any trade shall be a minimum of Thirty Five Dollars and 00/100 (\$35.00).

E. **Change of Contractor.** Ten Dollars and 00/100 (\$10.00) for each division.

F. **Condemnation Fees.**

1. The Administrative processing fee for any building condemned by the Building Official shall be Two Hundred Dollars and 00/100 (\$200.00).
2. In addition, there shall be a Two Hundred Dollar and 0/100 (\$200.00) administrative processing fee for the removal of condemned buildings where such buildings were removed by the City.

**G. Refunds on Permits.**

1. No refund shall be issued on permits of less than Forty Dollars and 00/100 (\$40.00) or where an inspection has been conducted.
2. All applications for permit refunds shall be received within six (6) months of permit issuance.
3. Plan examination and site examination fees are not refundable.
4. Thirty percent (30%) of the permit fee shall be retained for administrative processing.
5. In the event the City is unable to permit the requested inspection and the full permit fee has previously been paid, then a refund may be requested. The refunded amount shall be as follows:
  - a. Masonry Construction: \$0.016 per foot under roof for each structural inspection performed by someone other than the City.
  - b. Frame Construction: \$0.020 per foot under roof for each structural inspection performed by someone other than the City.

This request shall not be subject to the Forty Dollars and 00/100 (\$40.00) minimum.

**H. "After the Fact" Permits.** Where construction has commenced prior to the issuance of required permits, the permit fee shall be as follows:

1. First offense: Double the normal fee plus a Fifty Dollar and 00/100 (\$50.00) fine.
2. Subsequent offense to the same contractor within a twelve (12) month period shall be triple the normal permit fee plus a One Hundred Dollar and 00/100 (\$100.00) fine.

J.	Duplicate of Certificate of Occupancy	\$10.00
K.	Duplicate of Permit Card	\$2.00
L.	Field Inspection Fee (Note: Special request by property owner for field inspection when no permit was issued.)	\$35.00
M.	Notary Service (for other than Building Permit-related matters)	\$2.00
N.	After-Hours Inspection (Two hours minimum charge)	Actual Expenditure (salary plus benefits) by City. Must be prepaid twenty-four (24) hours in advance. These will be conducted if approved by the Building Official, or his designee.

I. This resolution shall take effect October 1, 2008.

DONE AND RESOLVED this 26th day of August, 2008


ATTEST:

CITY OF DADE CITY, FLORIDA

By: James D. Class  
James D. Class, City Clerk

By: Scott Black, Mayor

Approved as to Legal Form and Sufficiency



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Karla S. Owens, City Attorney