



# Dock Application

## Town of St. Leo

P.O. Box 2479, 34544 County Road 52  
Saint Leo, Florida 33574  
Phone: 352-588-2622  
Fax: 352-588-3010  
TownClerk@TownofStLeo.org  
www.TownofStLeo.org

DATE SUBMITTED \_\_\_\_\_

The applicant, by filing this application, agrees to compliance with all requirements of the Town of St. Leo Land Development Code (LDC). Applicant acknowledges that a building permit and subsequent Certificate of Occupancy (if necessary) will not be granted until all required documentation is submitted, inspections are completed, and fees paid.

IT IS INCUMBENT UPON THE APPLICANT TO SUBMIT CORRECT INFORMATION. ANY MISLEADING, DECEPTIVE, INCOMPLETE OR INCORRECT INFORMATION MAY INVALIDATE THE APPROVAL.

Property Address \_\_\_\_\_ Parcel # \_\_\_\_\_

Project Description \_\_\_\_\_

Project Value \_\_\_\_\_

Is this part of an approved PUD? If so, list PUD name, approval date and any associated resolutions \_\_\_\_\_

Lot Size \_\_\_\_\_ X \_\_\_\_\_

Dock Setbacks from Property Line: Front \_\_\_\_\_  
Side \_\_\_\_\_  
Side \_\_\_\_\_  
Rear \_\_\_\_\_

Applicant (contact person) \_\_\_\_\_

Applicant's Address \_\_\_\_\_

Phone \_\_\_\_\_ Fax \_\_\_\_\_ Email \_\_\_\_\_

Property Owner \_\_\_\_\_

Owner's Address \_\_\_\_\_

Phone \_\_\_\_\_ Fax \_\_\_\_\_ Email \_\_\_\_\_

Architect/Engineer/Planner/ Contractor \_\_\_\_\_

Address \_\_\_\_\_

Phone \_\_\_\_\_ Fax \_\_\_\_\_ Email \_\_\_\_\_

### INCLUDE IN APPLICATION:

1. All required documentation listed in LDC Sec. 10.5 including specific requirements for Docks in Sec, 10.5(E).
2. A Certificate of Liability & Workers Compensation Insurance listing the Town of St. Leo as an additional insured.
3. If Applicant is a representative, an Affidavit of Authorization /Ownership or written authorization is required.
4. Description of reflective and flotation materials to be used per Secs. 7.4(E)4. d. & h.

FEES: In addition to the \$135 application fee, the applicant may be billed for expenses related to the Town of St. Leo's Attorney, Fire Inspector, Planning Consultant, and other Town of St. Leo staff review of the application. The associated fees may include, but are not limited to: time spent reviewing the application for completeness, site inspection(s), preparing a report to the Town Commission, telephone conversations and/or written correspondence to the applicant and others, attending meetings, and attending public hearings. An estimate of the total associated fees will be provided to the applicant before they are assessed; the applicant will be billed monthly. The Town Commission may request an advanced partial payment based on an estimate of the Attorney and Planning Consultant expenses.

Signature of Applicant \_\_\_\_\_

\$135 Fee to be paid upon application submittal

Date Paid \_\_\_\_\_ Circle: Check or Cash

St. Leo Signature for Approval \_\_\_\_\_ Date \_\_\_\_\_

Applications deemed complete by Town Staff and received at least 14 days prior to the next regularly scheduled Town Commission Meeting will be placed on the Meeting Agenda. A Building Permit from Dade City will be required for docks with roofs and/or electricity installed.